

**MINUTES OF DECEMBER 18, 2023 MEETING  
BOARD OF TRUSTEES OF THE TOWN HALL LIBRARY  
TOWN OF MERTON, NORTH LAKE, WISCONSIN**

**I. Call to Order:** The meeting was called to order at 3:45 pm by President Cull. Also attending were Trustees Mesenbrink, Nawrocki, Ploch, Rogers Blum, Ruck, and Library Director Iyengar.

**II. Public Input:**

- Iyengar responded to inquiries from a Town resident who is not a Library patron questioning the amount budgeted for Library staff salaries, to which she replied; the communications were emailed to all Trustees and the Town Clerk. The topic has since been opened on social media sites.
- The North Lake School Superintendent expressed appreciation for her mention in our Newsletter.
- Rogers Blum reported she is no longer able to access the Trustees' mailbox on her home computer. She will work with Iyengar to correct the problem.

**III. Consent Agenda:**

- a. The Minutes of the November 13, 2023 meeting were unanimously approved on Motion by Mesenbrink, seconded by Ruck.
- b. The Statistics report was approved as presented; circulation is average for this time of year.

**IV. Committee Reports:**

- i. Director's Report was accepted as presented, including:
  - The Take and Make Spice Club continues to be very popular, as does Makerspace. Programs such as the Spice Club seem to be more popular than those requiring attendance at a particular time.
  - Four applications for the two openings for Trustee have been given to Town Chairman Klink. He plans to conduct interviews. Cull stated she will contact Klink and ask to attend the interviews.
  - Iyengar received an approval of the Library Budget from the Town Accountant.
  - Painting of the main floor has been completed, and ADA signs posted.
  - Some magazines have been added to the collection in response to patrons' requests.
  - Bridges has activated a push notification service.
  - Gale Courses and Flipster databases will be discontinued December 31.
- ii. The Bridges Library System report was accepted as presented.
- iii. Friends Liaison: Meetings will now be held beginning in January on the second Monday of each month at 1:00 pm. The Friends Board needs members.
- iv. Foundation Liaison: No report.
- v. Town Board Liaison: No report.

**V. Financial Reports:**

- a. November, 2023 invoices for \$63,464.28 were unanimously approved on Motion by Rogers Blum, seconded by Mesenbrink.
- b. The November, 2023 Petty Cash Report for \$107.53 was approved unanimously on Motion by Cull, seconded by Rogers Blum.

**VI. Unfinished Business:**

None.

**VII. New Business:**

- a. Motion by Nawrocki, seconded by Cull to approve the Holiday closing schedule for 2024. Motion carried unanimously.

**VIII. Convene in Closed Session:**

- a. Pursuant to Wisconsin Statutes Section 19.85(1)(c) Motion by Cull, seconded by Ruck, to convene in closed session for performance review report of the Library Director and approval of staff salaries for 2024. The Secretary called the roll: Cull, aye; Mesenbrink, aye; Nawrocki, aye; Ploch, aye; Rogers Blum, aye; Ruck, aye. Motion approved unanimously. Iyengar left the meeting. Discussion ensued. Motion by Nawrocki, seconded by Cull, to reconvene in open session. The Secretary called the roll: Cull, aye; Mesenbrink, aye; Nawrocki, aye; Ploch, aye; Rogers Blum, aye; Ruck, aye. Motion carried unanimously.

**IX. Adjournment:**

There being no further business, the meeting adjourned at 4:40 pm on Motion by Nawrocki, seconded by Ploch and unanimously approved.

Respectfully submitted,

Mary L. Rogers Blum  
Secretary

Next Meeting: Regular Library Board of Trustees  
January 15, 2024 at the Town Hall Library at 3:45 pm

